

Jennifer Bae

140 Hope Street 2F
Brooklyn NY 11211
847.209.6012 JennyB@baefamily.com

EXPERIENCE

Showroom Manager Assistant **Karla Otto Inc.** October 2009 – Present

- Manage client collection transit logistics for national/international publications
- Organize and inventory all clients' showroom samples for optimal use by both press and logistic sides of the business.
- Implemented changes to logistics procedures to minimize shipping errors and inventory loss
- Reorganized and maintain showroom to make office operations more efficient
- Assisting the Showroom manager, the office manager on special projects, as well as the press room and their client's management needs

Sales Associate **Anthropologie** June 2009 – Present

- Provide positive customer service to all customers in the Soho location
- Assist managers from cash wrap, to fitting room, personal styling
- Maintenance of the store in both closing and opening

Fashion Intern **The New York Times, T Magazine** Summer 2008

- Requested, checked in, and returned product samples
- Assisted in photo shoots, attended and assisted at designer appointments
- Made storyboards and blog research, helped fashion editors with special projects

Design Intern **Peter Som** Summer 2008

- Assembled design boards, swatching for the Spring 09 Collection
- General assistant to the design director and assistant designer
- Dresser at the Spring 09 Fashion show and the Fall 2010/2011 Fashion show

Sales Associate **Secret Treasures** 2006 – 2009

- Assisted in designing/conceptualizing the interior of the store
- Sales in Vintage jewelry and antiques
- Jewelry and frame repairs

EDUCATION

Syracuse University May 2009

College of Visual and Performing Arts

Bachelors in Fine Arts in Fashion Design, Minor Marketing

Parsons School of Design, Paris, France Summer 2007

HONORS & LEADERSHIP

Karate/Boxing **Illinois Shotokan Karate Club** 1992 - Present

- Second Degree Black Belt

Club Member **FADS** 2006 – 2009

- Fashion Association of Design Students

Peer Advisor **VPA Advisor** 2006-2008

Magna Cum Laude **Deans List** Fall 2005 – Spring 2009

SKILLS

PC proficient/ Macintosh experience, Adobe Photoshop & Illustrator, Gerber Technology

Patternmaking Software

Creative: Oil/Acrylic Painting, Watercolor, Figure Drawing, Photography, Hand/Machine Knit Design